



Goodwater Ltd
23-24 Ivanhoe Road
Hogwood Lane Industrial Estate
Finchampstead
Wokingham
Berkshire
RG40 4QQ

Tel: 0118 973 5003
Fax: 0118 973 5004

APPLICATION FOR EMPLOYMENT

Please complete all sections in blue or black ink.

Position Applied For:	Date:
When would you be available to start?	
Have you previously worked for us?	Y / N If yes, when:

PERSONAL DETAILS:		
Title:		
Surname:		
Forename(s):		
National Insurance Number:		
Date of Birth:		
Address:		
Post Code:		
Telephone number (home):		
Telephone number (mobile):		
Driving Licence no.:		
Please list any driving offences currently under endorsement:		
Note: If you are invited to attend an interview and your driving licence is relevant to your application, please bring it with you		
Are you legally eligible for employment in the UK?	YES NO	
Do you require a work permit to work in the UK?	YES NO	
Is your ability to perform the particular job limited in any way?	YES NO	
ETHNIC ORIGINS RECORD:		
We are an equal opportunity employer and, to ensure that no applicant is discriminated against on account of race or ethnic origin, we need to be aware of the race or ethnic origin of all our employees and applicants. To assist us in effectively monitoring this, we request you tick the space below that most closely describes your own ethnic origin.		
African <input type="checkbox"/>	Arabic <input type="checkbox"/>	Asian <input type="checkbox"/>
Caribbean <input type="checkbox"/>	Latin <input type="checkbox"/>	Oriental <input type="checkbox"/>
UK European <input type="checkbox"/>	Other European <input type="checkbox"/>	Other (specify):

Convictions:

Have you ever been convicted of a criminal offence (other than motoring offences) which is not regarded as a spent conviction under the Rehabilitation of Offenders Act 1974?

Please give details below:

EMPLOYMENT:

List below your present and past employment, beginning with the most recent engagement.

Name of Employer:

Address:

Post Code:

Telephone:

From:

To:

Starting Salary:

Leaving Salary:

Job Title:

Name of Manager:

Describe the work you did:

Reason for Leaving:

Name of Employer:

Address:

Post Code:

Telephone:

From:

To:

Starting Salary:

Leaving Salary:

Job Title:

Name of Manager:

Describe the work you did:

Reason for Leaving:

Name of Employer:	
Address:	
Post Code:	Telephone:
From:	To:
Starting Salary:	Leaving Salary:
Job Title:	Name of Manager:
Describe the work you did:	
Reason for Leaving:	

REFERENCES:		
Please note that no approach will be made to your current employer for a reference without your permission. However, any job offer made will be subject to our receipt of satisfactory references and proof of qualifications where applicable.		
May we contact your current employer for a reference?	YES	NO
CONTACTS FOR REFERENCE		
Name:	Name:	
Job Title:	Job Title:	
Address:	Address:	
Post Code:	Post Code:	
Telephone:	Telephone:	
In what capacity is the above known to you?	In what capacity is the above known to you?	

EDUCATION:	
Please give details of your most recent education.	
School:	
From:	To:
Graduated/Last Level Completed:	

QUALIFICATONS & TRAINING:

Please list any qualifications and training you have received. *Include course dates under Details.*

Details:

Qualifications Gained:

EXPERIENCE & SKILLS:

Outline particular experience gained in previous positions or in activities outside of work that you feel show your aptitudes and skills for the position applied for. Also include any further information which you think may assist us in considering your application.

Interests:

Give details of your main interests and the depth to which these are pursued:

APPLICANT'S AGREEMENT:

Please read and sign below to accept the following undertaking:

I declare that to the best of my knowledge and belief the information given in this application is correct. I understand that should I have deliberately made a false statement on this form, any future employment with this organisation could be jeopardised or terminated.

Signature:

Date: